



KIDS CONNECTION 2018-2019 REGISTRATION FORM

FRONT DESK USE ONLY Member# _____

(please print)

Child's Information

Last Name		First Name		Nickname
KC Start Date	Grade by Sept 2018		School Attending	
Age by Sept 2018	Birth Date	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		Jewish (Optional) <input type="checkbox"/> Yes <input type="checkbox"/> No
How did you hear about us?		Who does the student reside with? <input type="checkbox"/> Mom <input type="checkbox"/> Dad <input type="checkbox"/> Both <input type="checkbox"/> Other		

Parent/ Guardian 1

Last Name		First Name		Relationship
Address				
City		State	Zip Code	
Home Phone	Cell Phone	Work Phone	E-Mail	
Place of Employment				

Parent/ Guardian 2

Last Name		First Name		Relationship
Address				
City		State	Zip Code	
Home Phone	Cell Phone	Work Phone	E-Mail	
Place of Employment				

Emergency Contact 1 (other than Guardian)

Last Name		First Name		Relationship
Home Phone	Cell Phone	Work Phone	E-Mail	

Emergency Contact 2 (other than Guardian)

Last Name		First Name		Relationship
Home Phone	Cell Phone	Work Phone	E-Mail	

Persons who are authorized to pick up your child: (this is in addition to parents/ guardian or emergency contacts)

Last Name		First Name		Relationship
Last Name		First Name		Relationship
Last Name		First Name		Relationship

Additional Information

Are there any special needs, medical conditions, birth marks, and/or allergies that we should be aware of?
What are the symptoms and action to be taken if any?

*****Transportation Policy*****

This form gives permission for your child to ride a bus to and from school. This would also give them permission to be transported for any program activities or related field trips.

Parent/ Guardian Signature	Date
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*****Photography Policy*****

My child's photo, slide, video or quotes may be used by the Simon Family JCC and Kids Connection in marketing materials or on their social media sites (names will be withheld).

Parent/ Guardian Signature	Date
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*****Physical, Immunization Record and Birth Certificate*****

I have provided a copy of my child's physical, immunization record and birth certificate as required by the Commonwealth of Virginia for enrollment in Kids Connection.

Parent/ Guardian Signature	Date
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*****Birth Certificate*****

I have provided an original of my child's birth certificate. DO NOT LEAVE THE ORIGINAL AT THE JCC. **THIS SECTION IS TO BE COMPLETED BY STAFF USING AN ORIGINAL BIRTH CERTIFICATE.**

Form of Identity Verification	
Place of Birth / State or Country	Date of Birth
Birth Certificate Number	Date Issued

*****Parent's Handbook*****

I have received a copy of the parent's handbook and understand that I am responsible for its content. The JCC reserves the right to make revisions and updates, as needed. If any revisions or updates are made, I have the right to receive the updated copy within a reasonable amount of time.

Parent/ Guardian Signature	Date
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Office Use Only:

- | | |
|--|---|
| <input type="checkbox"/> ER Contact Information Complete | <input type="checkbox"/> Physical |
| <input type="checkbox"/> Authorized Pick Up's Complete | |
| <input type="checkbox"/> Attendance School Complete | <input type="checkbox"/> Instructional Swim Permission |
| <input type="checkbox"/> Payment Information | <input type="checkbox"/> Parent Signed all boxes on registration form |
| <input type="checkbox"/> Birth Certificate | <input type="checkbox"/> Medical Consent Form (if needed) |
| <input type="checkbox"/> Immunization Record | <input type="checkbox"/> _____ |

Paperwork Received By:	Date:
Processed By:	Date:



KIDS CONNECTION 2018-2019 PROGRAM ENROLLMENT & PAYMENT OPTIONS

Please indicate your choice of program by **circling** the option and payment plan that best meets your needs.

SCHOOL AGE CARE <i>(Full Day Early Discoveries and Full Day Kindergarten through 6th Grade)</i>					
Program Option		Price		JCC Member Price	
		Total	Installment	Total	Installment
5 Day BEFORE School	School Year	\$2,920.00	\$292.00	\$1,900.00	\$190.00
	12-Month Program			\$5,420.00	\$451.67
5 Day AFTER School	School Year	\$4,020.00	\$402.00	\$3,000.00	\$300.00
	12-Month Program			\$6,520.00	\$543.34
5 Day Before AND After School	School Year	\$4,385.00	\$438.50	\$3,565.00	\$356.50
	12-Month Program			\$7,085.00	\$590.42
3 Day BEFORE School	School Year	\$2,585.00		\$1,565.00	\$156.50
3 Day AFTER School	School Year	\$3,685.00		\$2,675.00	\$267.50
3 Day Before AND After School	School Year	\$3,970.00		\$2,950.00	\$295.00
ADDITIONAL CARE OPTIONS <i>(Full Day Early Discoveries and Full Day Kindergarten through 6th Grade)</i>					
Program Option		Price		JCC Member Price	
		Total	Installment	Total	Installment
Vacation AND School Out Days Package	School Year	\$760.00	\$76.00	\$650.00	\$65.00
<i>(Includes Winter Camp, Spring Break Camp, and all Schools Out and Snow Days.)</i>					
Vacation Camps	Winter Camp (5) 12/24-12/31	\$385.00		\$285.00	
	Spring Camp (6) 4/12-4/16	\$445.00		\$345.00	
	Daily Rate	\$75.00		\$60.00	
Schools Out and Snow Days	Per Day	\$45.00		\$35.00	

School Year Fees **DO NOT** include Winter and Spring Break Camp or Schools Out Days. You may register for these programs individually or as a package. Kids Connection will be closed for Thanksgiving and the day after, Christmas, New Year's Day, Memorial Day, and several Jewish Holidays (See attached calendar for specific Dates). Fees include adjusted dismissal days.

School Year Programs are paid for in full or in 10 EQUAL automatic installments (Sept - June).

12 Month Programs include all Vacation Camps, Schools Out and Snow Days, and 2019 Camp JCC Summer Camp.

12 Month Programs are paid for in full or in 12 EQUAL automatic installments (Sept - August).

AUTOMATIC PAYMENT - Choose Credit Card or EFT**Credit Card Information (DISCOVER, VISA or MASTERCARD)**

Credit Card Number:

Exp. Date

VIN# (located on the back of the card)

Name on card

Signature

Date

Electronic Funds Transfer (EFT) Information (Checking or Savings Account)

Bank Name

Account Number

Routing Number (9-digits)

Payment Policy:

I authorize my Bank or Credit Card Institution (CCI) to honor preauthorized Electronic Funds Transfer (EFT) or Credit Card transactions drawn by The Marilyn and Marvin Family Jewish Community Center on my account for the Kids Connection program. When the bank or CCI honors the EFT or Credit Card transaction by charging my account, such transfer shall constitute notice of payment due and my receipt for the payment. Should any preauthorized EFT or Credit Card transaction not be honored by said Bank or CCI when received by them, then it is understood that the payment is to be made by me in the amount of said payment plus a service charge of \$25.00. It is further understood that if such payment is not honored by the Bank or CCI, the Simon Family JCC, at its discretion, may resubmit the amount due for payment at a future date. I understand that this authorization will be in effect until I notify the Simon Family JCC in writing that I no longer desire this service according to the Simon Family JCC Cancellation Policy enumerated below. I also understand that if corrections in the debit amount are necessary, it may involve an automatic adjustment (credit or debit) to my account.

A \$50 annual non-refundable registration fee will apply and is due at the time of registration. There is a \$22.00 per month sibling discount available to non-scholarship participants on the 10 payment plan. There is a \$30.00 per month sibling discount available to non-scholarship participants on the 12 month plan.

Financial Assistance:

The JCC strives to ensure no child is denied quality before and after care. **Financial Assistance is available for JCC members that are in good standing only.** Complete applications including all requested documentation are due by July 15, 2018. Applications received after July 15, 2018 will be held and considered after August 1, 2018 and only if funding is still available. Applications are available online or from customer service at the JCC. An application will not be reviewed until all back-up documentation has been provided.

Fees:

Kids Connection (School Year) fees are calculated on a school year basis. They do not include vacation camps, school closings and several Jewish Holidays. Actual program days vary each month. Our program runs from September to June and is payable in 10 equal installments. Kids Connection (12-Month Program) fees are inclusive of the School Year program, Vacation Camps, Schools Out and Snow Days and 2019 Camp JCC Summer Camp. Our program runs from September to August and is payable in 12 equal installments.

Cancellation Policy:

The Kids Connection Before and After Care program requires a **30-day written notice to terminate care.** This notice must be in writing and given directly to the Director of the program. All fees due must be paid at the time of termination. Your balance will be prorated accordingly. No refunds will be made for absences or withdrawals during the program or during the 30 day notification period. There are NO exceptions made to this policy and Parent/Guardian will be responsible for the balance of their account. Discounts assessed with the 12 month program and vacation package will be voided if a participant withdraws early from the program (rates will be a la carte based). _____ **Initialed by Parent/Guardian**

Refund Policy:

There is no reduction of fees due to absence, illness, family matters, holidays, school interference or vacations. All registration fees are non-refundable. While the JCC will make every effort to provide participants with quality care, the JCC cannot be responsible for acts of G-D and cannot provide refunds for natural disasters such as fires, earthquakes, flooding, epidemic illness or other events that could interfere with the ability to provide that care.

Payment Agreement:

I have read all payment information and understand said policy. **I understand what I am responsible for and that my child will NOT be allowed to attend KC if my balance is in arrears.**

Signature	Date
Signature	Date